



Custom Picture Framer of Glenside
249 N Keswick Ave
Glenside, PA 19038
(215) 572 – 0679
Jeremy Sustare – Owner info@custompictureframer.com
Matt King – Art Consultant matt@custompictureframer.com



T.W.I.G. (The Window In Glenside) **MONTHLY ARTIST DISPLAY AGREEMENT**

Custom Picture Framer of Glenside is excited to give local Artists access to “T.W.I.G.” our 13 by 6 foot window for a month long one person display at NO CHARGE! We are a gallery and frame shop located on Keswick Ave in the heart of Keswick Village. As such, our gallery window has the potential to be viewed by thousands of drivers, and hundreds of pedestrians on a daily basis. This opportunity comes with several caveats, and we ask that you carefully review and sign this agreement if you are interested in being considered to display and sell your art. Please keep in mind that this display is in full public view in a family-friendly neighborhood. As artists ourselves, we appreciate and encourage all forms of creativity. However, overtly sexual, violent, or provocative content may be denied the opportunity to be displayed in this forum.

- To be considered for this opportunity, please submit the following:
 - Your artist bio/statement
 - Current address and contact info
 - A portfolio of current work you’d like to display
 - A completed IRS W9 form for tax purposes, should your work sell
 - What month(s) in the next 12 months you’re available to show
- If chosen , you must agree to:
 - Offer for sale, and mark with retail prices, at least 75% of the artwork as displayed.
 - Artwork MUST be delivered within 3 days (but no sooner than 1 week) of the first of the month.
 - Artwork MUST be picked up within 3 days (but no later than 1 week) of the first of the month.
 - Allow Custom Picture Framer the use of your likeness, artist statement, and artwork for promotional purposes including, but not limited to, social media, print ads, and event listings.
- The artwork displayed for sale:
 - May be sold by Custom Picture Framer as a consignment sale whereby the artist gets 65%, and the Gallery gets 35%.
 - Cannot be removed from the window for the ENTIRETY of the display month.
 - Will be hung at the discretion of Custom Picture Framer. Artist’s input is encouraged and will be considered.
 - Cannot, at any time during the display month, be rescinded as a sale item. NO EXCEPTIONS!

- If and when a piece is sold, it will be marked as such, but remain in the window for the duration of the month. Payment to the artist for work sold will be made within 2 weeks after the end of the month. At the end of the year, IRS filings will be made, and the artist will receive a 1099.

We believe this is a fair and equitable agreement for all involved. We appreciate and respect your talent, but ask that you abide by these stipulations as it takes a lot of work on our part to provide this opportunity. Upon acceptance for a monthly T.W.I.G. feature, we require a refundable \$100 deposit to be made by cash or check. If you breach this agreement, your deposit will be kept to cover administrative costs incurred.

Name _____

Address _____

Phone _____

Email _____

Website _____

Within the next twelve month period, I am interested in displaying in one of these three months:

_____, _____, _____

I have read the conditions as outlined above, and have included my Artist bio/statement, virtual portfolio, and W9 form (<https://www.irs.gov/pub/irs-pdf/fw9.pdf>). If chosen for a monthly T.W.I.G. display, I will confirm my availability for the selected month and agree to provide deposit monies as described.

_____ (signature) _____ (date)

Received By _____

Date _____

You may either PRINT this form and deliver it to us, or email us a copy. Additionally, we have an online form at: <https://form.jotform.com/91375723233153>